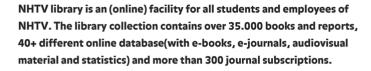






# **NHTV Library**



You can find the NHTV library at four locations in Breda (check the back of this brochure) or visit the online library at www.nhtv.nl/library. The library locations also offer you (quiet) places to study, the use of copy and scan facilities and textbooks from the required literature lists of the academies.

#### Information desk

Need help with your research? Can't find what you are looking for in the (online) library? Or other questions? Then come to the informationdesk in the library or contact us via mail (mediatheek@nhtv.nl) or twitter (@NHTVlibrary) and ask for help!

Staff members of the NHTV library are not only there to find your way around the library, they can also help you on your way in your literature research, graduation thesis or project or other school assignments where research is necessary.





- > Long-term loans for students: Doing a placement or graduation project? There are extended loan privileges. Check the details at the FAO section at the website.
- > Textbooks: Besides lendable copies, at least one non-lendable/ reference copy of required literature can be found at all four libraries
- > Not available at NHTV? Books or articles can be requested from other libraries by means of a Picarta account. Contact the information desk!







## Using the Library website

NHTV library offers NHTV students and employees access to thousands of (inter)national information sources. The sources are selected to support study courses and assignments but also to offer access to a large selection of publications in aid of research activities.

The information sources can both be used in the libraries or online via the library website. See below some of the basics for using and accessing these sources.

Full-text article not in the database?

The blue button will refer you to the article or alternatives within other sources.

Full text@NHTV?







#### 1 Catalogue

In the catalogue you will find books, journal titles, DVDs and placement and thesis reports from NHTV students. Via the internet you can browse the catalogue no matter where you are. You can also renew the lending period of the materials you have borrowed (via borrower information) or make reservations for materials that are out on loan.

#### 2 Websites

The library has made a selection of the most useful websites for each academy.

#### **3** Databases

Databases are digital archives that can contain several types of information; e.g. journal articles, statistics, or reports. Make a selection by first choosing your academy. Next, a list of relevant databases is shown. Choose a databases and use it to search on subject (or authors, titles, keywords etc.)

#### 4 Overview per academy

Download an easy-reference database overview that helps you select the right sources for your specific research question.

#### 5 Metasearch

Using Metasearch allows you to search simultaneously in several databases

#### 6 Journals

The library website contains many electronic journals. Make a selection by first choosing your academy. Next, a list of relevant journals is shown. Now, you can search the archives of each journal. If a journal is not in the list, try to find it in the 'List of e-journals'. If the library has access, this option will refer you to the database which holds the journal.

#### Search Tips & Tricks

There are four main strategies to broaden, narrow, or otherwise modify your search. These include:

- > Boolean operators: use AND to narrow your search, e.g: tourism AND cruise industry, and use OR to increase your search results; e.g. Bombay OR Mumbai
- > Truncation: an asterisk (\*) can be typed at the end of word stem to include all the various endings, e.g: Touris\* (for Tourist, Tourism, Touristic etc)
- > Wildcard symbol: to cover the variation between, for example American and English words, e.g: Organi?ation (written with s or z)
- > Searching with quotation marks; e.g.: "sustainable tourism" and find the exact phrase within a text .



#### **Borrowing materials**

You can borrow practically everything from the library collection, with the exception of reference works. It's clearly indicated when you are not allowed to borrow specific materials

You are allowed to have a maximum of 10 items on loan. Loan period: depends on the type of item you borrow: 1 to 3 weeks. Your student card is also your library card.

#### Fines for late return

Please return (or renew the lending period ) the materials in time, otherwise you will be fined. Check the FAQ section on the website for more details.

#### Renewing your library items

Materials borrowed from any NHTV library can be renewed online, at the check out counter, or by telephone, as long as they have not been requested by other users.

#### Online procedure:

- > surf to www.nhtv.nl/library
- > go to 'Search & find'
- > choose 'Catalogue'
- > use ' Borrower information'
- > log in & renew your loans

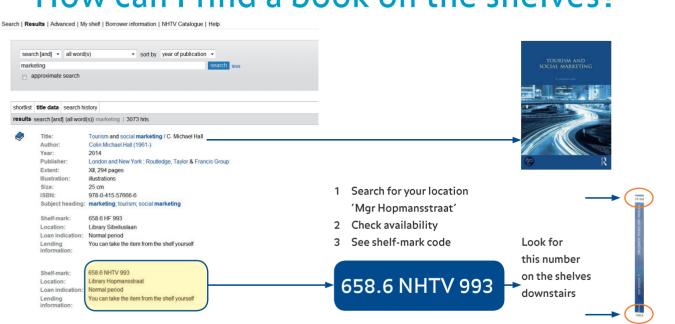
#### **Reserving items**

In the catalogue, you can easily reserve items that are out on loan. Find the item, and use the 'reserve' option to make sure that you are the next borrower in queue.





### How can I find a book on the shelves?





#### **Hopmansstraat location**

Mgr. Hopmansstraat 1 4817 JT Breda 076 - 533 22 90 mediatheek@nhtv.nl

#### Jan Meeuwis

> Information Specialist IGAD/IMEM
Ania van Hoof

> Information Specialist Tourism



#### Sibeliuslaan location

Sibeliuslaan 13 4837 CA Breda 076 - 533 21 20 mediatheek@nhtv.nl

#### **Laurent Testers**

> Information Specialist



#### **Archimedesstraat location**

Archimedesstraat 17 4816 BE Breda 076 - 533 29 64 mediatheek@nhtv.nl

#### **Marjolein Kranse**

> Information Specialist



#### Claudius Prinsenlaan location

Claudius Prinsenlaan 12 4811 DK Breda 076-533 22 92 mediatheek@nhtv.nl

#### Marjolein Verheijen

Information Specialist

#### Opening hours:

 Monday
 8.00 to 18.00 hrs

 Tuesday
 8.00 to 20.00 hrs

 Wednesday
 10.00 to 18.00 hrs

 Thursday
 8.00 to 18.00 hrs

 Friday
 8.00 to 17.00 hrs

#### Collection:

Tourism, Media and Entertainment Management, Gaming

#### Opening hours:

 Monday
 8.30 to 17.30 hrs

 Tuesday
 8.30 to 17.30 hrs

 Wednesday
 8.30 to 17.30 hrs

 Thursday
 8.30 to 17.30 hrs

 Friday
 8.30 to 17.00 hrs

#### Collection:

Facility Management, Hotel Management

#### Opening hours:

 Monday
 8.30 to 17.00 hrs

 Tuesday
 8.30 to 17.00 hrs

 Wednesday
 8.30 to 17.00 hrs

 Thursday
 8.30 to 17.00 hrs

 Friday
 8.30 to 17.00 hrs

#### Collection:

Leisure Management

#### Opening hours:

 Monday
 8.30 to 17.00 hrs

 Tuesday
 8.30 to 17.00 hrs

 Wednesday
 8.30 to 17.00 hrs

 Thursday
 8.30 to 17.00 hrs

 Friday
 8.30 to 17.00 hrs

#### Collection:

Urban Development, Logistics, Traffic Management & Mobility

#### Locations

Each library specialises in one or more specific disiplines, which is reflected in its collection.

#### **Borrowing from other locations**

It's possible to borrow materials from other locations. If you've found a book in the library catalogue that isn't available at the library of your location, just make a request at the lending desk and the materials will be sent to the library of your choice. The materials will be delivered the next day. You can return your books to all four locations.

